



## Setting Up Multifactor Authentication

BAYADA is implementing Multifactor Authentication to add an additional layer of security when signing into your BAYADA Okta account. There are several options to do so; only one method is required, and you may opt to select more than one option.

1. Have your **phone available**. (No phone? Contact the IS Help Desk at 215-757-9000 for guidance to help set up MFA.)
2. **Select at least one** of the following MFA options:



### Okta Verify

Use a push notification sent to the mobile app.

Setup

[View detailed instructions here. >>](#)



### Voice Call Authentication

Use a phone to authenticate by following voice instructions.

Setup

[View detailed instructions here. >>](#)



### SMS Authentication

Enter a single-use code sent to your mobile phone.

Setup

[View detailed instructions here. >>](#)

3. **Click Setup** beneath your choice and follow the prompts to authenticate.

## Additional Resources and Tips

### Video Instructions:

- [Video: Enrolling for Multifactor Authentication](#)
- [Video: Verifying your identity using SMS/Voice & Okta Verify](#)

### Tips:

- You can reduce the number of times you are asked to authenticate your identity by checking this box when prompted.

Do not challenge me on this device for the next 7 days

- Keep your browser open until the end of the day. Closing the browser and reopening throughout the day will force an authentication each time.
- If using SMS or Voice Call Authentication, be sure to click **Send Code** to receive your code.
- If you receive a notice regarding a login and the *city is not near you*, call the IT Service Desk immediately at **215-757-9000**.